

Town of Ipswich
ATHLETIC FIELD STUDY COMMITTEE
Ipswich Town Hall, Planning Conference Room @ 7:00pm
Tuesday February 3, 2015

Meeting Minutes

In attendance: John Galanis, Kerrie Bates, Judy Field, Ken Swenson
Guests: none

1. Citizens Inquiries- None
2. Approval of minutes from Nov 19, 2014 unanimously approved
3. AFSC Going Forward
Review planned communication to TM- Review revised version:

The Athletic Fields Study Committee (AFSC) has discussed the AFSC mission and reaffirmed at least two activities. One is the completion of the engineering needed for the Ipswich High School Stadium Project and to lead the effort to get that project funded through construction. The other activity would be to search for applicable properties in Ipswich that could be acquired and developed with athletics fields to fulfill the current Open Space and Recreation plan filed by the Town with the Commonwealth.

We have some questions and would appreciate your guidance.

- Funding for possible land acquisition & development has been budgeted and supplied from the Open Space Bond & Recreation Fund in the past. Will this OS fund continue to support AFSC?
- If the OS fund will support AFSC land acquisition efforts, what is the annual budget?
- If the OS fund will no longer support AFSC, what budget will support the AFSC and what could be the annual budget?
- Once properties are acquired and development engineered, who will be the project lead for the Town (Clerk of the works, technical advocate for the Town) for the construction and commission of the project?
- If the IHS Stadium project is funded, who will be the project lead for the Town (Clerk of the works, technical advocate for the Town) for the construction and commission of the project?
- Is the Town still looking for a part time OS Bond Manager position?
- Who from the town staff can be an active participant with the AFSC as was the person who held that OS Bond Manager position previously?
- The current Cemeteries and Parks Commission has little to do with active recreation other than the weekly lawn mowing during the growing season. The two major projects (playground & 90' baseball diamond rehabilitation) carried out at Bialek Park in the last

10 years have been initiated by others and funded by debt exclusions. Will this Commission remain focused on the Cemetery?

- The Recreation & Culture committee is active but has been filled with people that are passionate about the culture part of the committee activities. There is little expertise or interest in active traditional recreation on this committee as it's currently formed. There is currently no clear mission for the committee. Ken Swenson was invited to join that committee to provide the active recreation component.
- The AFSC has assumed responsibility to track and document field usage and determine possible capital needs. Reports have been issued in 2007, 2010, and 2013. A detailed Field Utilization Report was issued in 2013. The 2007 report was part of the initial mission of the AFSC. The AFSC believe this should now be done by the Town. Annual gathering of data on those that use the facilities and the condition of those facilities is needed so future needs can be known. There is a reasonable format for reporting and the existing documents can be used a basis for future reports.

Thank you,

AFSC

Feedback: swap numbers for bullets & send to our Town Manager and request a meeting with our TM for discussing her reply.

4. Progress on IHS Stadium Project

- a. Review status- Fundraising-ask IEF to create an "Athletic Capital Fund? Should all those that use the fields (soccer, lacrosse, football...) to contribute \$50 per player, per sport, per season and have those funds accumulate with the IEF Athletic Fund for this project. IEF has considered this but has yet to have a meeting of their subcommittee for the Athletics Fund. Need to get this to converge.
- b. Review known costs of project. Now old, Sept 2012, need to get current estimates.
 - i. From that report, project total with the building: \$1,835,455. And without the building \$1,344,055.
 - ii. We do still have proposal from Gale Associates for the field engineering cost through bidding: \$47,640.00
 - iii. We do still have proposal from Gale Associates for scoping out the building attribute, utilities & site for the building: \$13,735.
- c. Possible project funding details with planning expenditures by school & town in FY 16, FY and plans to build in FY17. Plan on public/private with
 - i. \$400K from Feoffees through Payne grants in FY 2016 & FY2017, \$200K each year
 - ii. Debt voted at spring 2016 Town Meeting \$800K-\$900K
 - iii. Private Fundraising \$600K

- d. Review Payne Grant Application- Kerri will work on this with the intention of filing in April for \$200K
- 5. New for new members, two current openings, Michael Duffield & Liz Lombard resigned
- 6. Other business- none
- 7. Executive Session: **To consider the purchase, exchange, lease or value of real property**
- 8. Next Meeting: Tuesday March 24, 2015